



ST. XAVIER'S COLLEGE RANCHI **(AUTONOMOUS)**

(An Autonomous College of Ranchi University)

Accredited by NAAC with B+ Grade

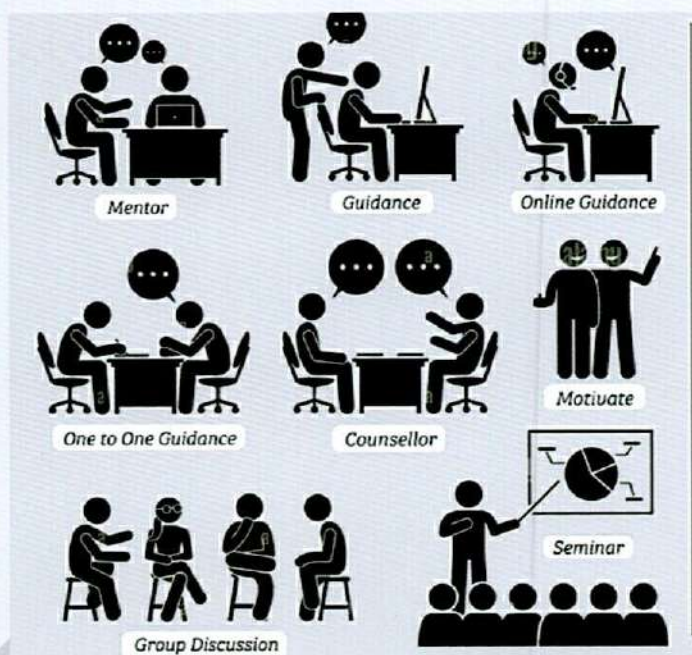
Department of Education

(Certificate course on)

Guidance and Counselling

Course code:- BEDC-02

(Duration: 30 hours)



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Ranchi, Jharkhand 834001

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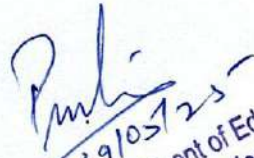
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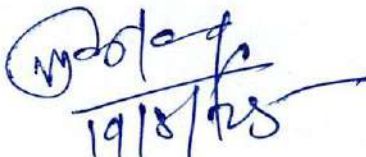
BEDC – 02

GUIDANCE AND COUNSELLING

Course Coordinator:	Dr. Sudhanshu Cyril Kujur
Course Convener:	Dr. Fr. Florence Purty, S.J.
No. of Seat:	30
Course Eligibility:	UG/PG/Vocational (Any other Stream)
Course Fee:	3,000/-
Total No. of Classes:	40
Time:	8:30 a.m. to 9:30 a.m.
Course Brochures:	Application on College Website
Medium:	English/Hindi
Total Marks:	100
Passing Marks:	40
Evaluation Method:	Internal Assessment + Assignment = 30 Marks Theory Examination = 70 Marks


19/05/25
H.O.D., Department of Education
St. Xavier's College
Ranchi


19/05/2025


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COURSE OBJECTIVE: -

Co1 To make student aware about the concepts of guidance & counselling.

Co2 To impart technique of collecting information and data for guidance.

Co3 To acquire basic knowledge and skills of evaluation for guidance programme.

Co4 To develop understanding the role of a counselor.

Co5 To create an awareness of working culture in guidance and counselling centres.

COURSE OUTCOME:-

After the completion of the course the students will have the ability to.

1. Attain the knowledge & skill of guidance and counselling.
2. Conduct guidance and counselling session.
3. Collect information and data for guidance and counselling.
4. Adopt working culture of guidance & counselling centre.

COURSE CONTENT:-

Sl. No.	Topic	Hours
1	Introduction of Guidance	2 hrs.
2	Scope & Principle of Guidance	2 hrs.
3	Types of Guidance	2 hrs.
4	Introduction of Counselling	2 hrs.
5	Principle of Counselling	2 hrs.
6	Counselling approaches	4 hrs.
7	Group Counselling vs Individual Counselling	4 hrs.
8	Techniques of Collecting Information	4 hrs.
9	Non- testing technique for guidance	4 hrs.
10	Evaluation of a guidance programme	4 hrs.

Reference:-

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