



Estd. 1944

St. Xavier's College

Ranchi - 834 001



PROSPECTUS 2023-24



St. Xavier's College

Ranchi – 834001

Estd. 1944

(Affiliated to Ranchi University, Ranchi)



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ST. XAVIER'S COLLEGE, RANCHI

MOTTO

LUCENS ET ARDENS (Spreading Light and Shining Bright)

VISION

To create a society of intellectually competent, spiritually inspired, morally upright and socially committed citizens.

MISSION

- To ensure academic excellence in teaching learning process
- To provide an opportunity for inclusive learning and all-round development
- To provide an equal opportunity for all with preferential option for the Christians, Schedule Tribe and Schedule Caste students
- To promote vocational and entrepreneurial learning
- To foster soft, hard and employability skills in students
- To encourage students to become sensible and committed persons towards self, society and surroundings
- To create an environment for research and extension activities
- To promote and preserve cultural heritage of the Chotanagpur region
- To promote and preserve ecology

CORE VALUES

- Academic excellence
- Integral formation
- Social Responsibility
- Ecological Consciousness

BRIEF NOTE ON ST. XAVIER'S COLLEGE, RANCHI

St. Xavier's College Ranchi is a Minority Educational Institution based on religion affiliated to Ranchi University. The College was founded by the Society of Jesus in 1944 with the primary objective of providing Higher Education in Christian atmosphere to all the deserving students with preferential option for the Christians, Schedule Tribe and Schedule Caste. It is established and administered by Ranchi Jesuit Province of the Society of Jesus. It is registered under the title 'Xaviers Ranchi' under the Society's Registration Act XXI of 1860.

Principled on the motto "LUCENS ET ARDENS" which means 'Spreading Light and Shining Bright', St. Xavier's College, Ranchi strives to groom intellectually competent, spiritually inspired, morally upright and socially committed citizens in the service of the nation.

St. Xavier's College was conferred with autonomy in July 2005. It was re-accredited in 3rd cycle with grade A by National Assessment and Accreditation Council on January 2013. UGC conferred on the college the status of College with Potential for Excellence in 2015. After re-accreditation in 4th cycle with B+ by NAAC in May 2022 the Autonomy of the college has been withdrawn and now the College is an affiliated college of Ranchi University.

CLASS ROOMS

There are 99 Class rooms and seminar halls including 32 rooms equipped with SMART boards. There are 32 Labs for different programmes and departments including a dedicated GIS Lab.

<https://www.sxcran.org/download/LayoutRoomsandBuilding.pdf>

LIBRARY

St. Xavier's College Central Library holds 1,66,669 books and 105 national and international periodicals. Apart from online database provided by N-List, the library also holds e-journal and e-book database of renowned publishers such as Sage. The Central library is automated with library management software called "Alice for Window". The web OPAC is fully functional. Apart from the Central Library there are department libraries managed by the respective department and a separate PG library with 5,750 books for postgraduate students.

Library Rules

1. College Identity card is compulsory for entering in the library.
2. Students have to enter their names and sign in the register kept at the entrance.
3. Silence has to be maintained and no discussion is permitted in the library.
4. Use of mobile phone with or without headphone is strictly prohibited in the library.
5. Copy and textbooks are not allowed in the magazine room.
6. All students are allowed to borrow 2 books at a time for a period of 15 days. An overdue charge of Rs. 1/- will be charged per book per day if not returned within the due date.
7. All the students and representatives of Publishers entering in the Library shall keep their bags and other personal belongings at the property counter.
8. Users of the library should not deface, mark, cut or damage the reading material in any way. Persons doing so are liable to be fined heavily.

For further details you can see the Link:

<https://www.sxcran.org/download/SXCLibrary.pdf>

PLACEMENTS AND INTERNSHIPS

College has Placement centre to help the students for career advancement and counseling. The following Companies and Banks are invited for campus recruitments:

Deloitte, Wipro Technologies, TCS, L&T, LTI mindtree, SAP Labs, Accenture, ICICI Prudential Life Insurance, Concentrix, E&Y, South Indian Bank, Federal Bank, IDBI Bank, Amazon, First Source Solutions, Lead Squared, Genpact, Map my India.

Package for M. Com: 2 L to 13.68 L

Graduate Students: 1.8 L to 6.5 L

INTERNSHIPS

Students go for their internships in and around Ranchi to various Banks, companies, institutions and industries like:

CCL, SAIL, NMDC, CMPDI, TCS, Reliance Retail Ltd., Tata Steel Jamshedpur, BIT Mesra, RFRI, SBI, Bank of Baroda, Maruti Suzuki Ranchi, Zoological Survey of India, Kolkata, Bose Informatics Kolkata, MRD Life Sciences Pvt. Ltd. Lucknow, BAU Ranchi, Institute of Forest Productivity, Ranchi. SRL diagnostics Mumbai etc.

SCHOLARSHIPS

Two types of scholarships are available for the students:

1. **e-Kalyan Jharkhand Scholarship:** This is state level scholarship. The students of Scheduled Tribe, Scheduled Caste and Backward Caste who studying in Graduate and Postgraduate can apply for this scholarship through the link:
<https://www.jharupdate.com/e-kalyan-jharkhand-scholarship/>
2. **National Scholarships Portal:** NSP is taken as Mission Mode Project under National e-Governance Plan. Students can apply for scholarships through NSP. The link is:
<https://scholarships.gov.in>

Besides these two, College encourages students also apply for various departmental scholarships for students whose parents have provisions for departmental scholarships.

There is Scholarship office to help out the students in applying for the scholarships and processing the same.

What is RAGGING

- Ragging is defined as any disorderly conduct either by words spoken or written or by an act that has effect of teasing, treating or handling with rudeness a fresher or a junior student.
- Any undisciplined activity that causes or is likely to cause annoyance, hardship or psychological harm.
- Forcing the student to do any act that adversely affects the physique or psyche of a fresher or a junior student leading to adverse effects such as depression, anxiety and sometimes even suicide.

Punishment Provisions

- Debarring from appearing in any test/ University examination or withholding results
- Suspension from attending classes and academic privileges
- Withdrawing scholarships and other benefits
- Cancellation of admission
- Suspension/ expulsion from the hostel
- Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period
- Expulsion from the institution and consequent debarring from admission to any other institution
- Fine up to twenty five thousand rupees
- Imprisonment for a term which may extend to two years or with fine which may extend to ten thousand rupees or with both
- Collective punishment – when the students committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as deterrent to ensure community pressure on potential raggers

Zero Tolerance Policy

St. Xavier's College, Ranchi follows zero tolerance policy in the matters ragging. No act of ragging – major or minor, shall go unnoticed. Anyone who indulges in ragging shall not go unpunished.

Link to fill the online undertaking affidavit by students and parents:

http://www.antiragging.in/affidavit_affiliated_form.php

FACILITIES, ASSOCIATIONS, CLUBS AND SOCIETIES

- Central Library/Departmental Libraries
- Placement & Career Guidance Cell
- Tribal Research Centre/Central Research Centre
- Dr. Camil Bulcke Library & Research Centre
- College Canteen, Green Chilli, Amul Outlet
- Gym & Auditorium
- Boys Hostel
- Outdoor Games: Football/Cricket Ground, Basketball Court, Volleyball Court
- Indoor Games: Carom Board, Table Tennis, Billiards
- Guest Rooms
- Central Research Laboratories, Departmental Laboratories
- Parking Area For Staff And Students Separately
- Water Filter Plant And Drinking Water
- Clinic
- Rotract Club/NSS/NCC/Geo Club/ AICUF
- Tribal Cultural Society
- Eco Task Force
- Anti Ragging Cell
- Students Welfare Centre (Photocopy)

NEW ADMISSION – 2023

ADMISSION PROCESS FOR UG

The UG programs offered by the college are affiliated to Ranchi University. At the completion of the programs, the required degree will be conferred by the Ranchi University.

GENERAL INFORMATION

The college offers the following UG programs Based on New Education Policy 2020 and based on CBCS System:

Based on NEP-2020		Based on CBCS System	
Subject	No. of Seats	Subject	No. of Seats
Botany (Shift One)	60	ELL (English Language and Literature) (Shift One)	75
Zoology (Shift One)	75	BBA (Bachelor in Business Administration) (Shift One and Shift Two)	75
Chemistry (Shift One)	75	BCA (Bachelor in Computer Application) (Shift One and Shift Two)	120
Mathematics (Shift One)	80	BIT (Bachelor in Information Technology) (Shift One)	60
Physics (Shift One)	60	BJMC (Bachelor in Journalism and Mass Communication) (Shift One)	75
Geology (Shift One)	70	Biotechnology (Shift One)	60
Statistics (Shift One)	75	Animation and Interior Design	50

Commerce (Three sections in Shift One and three sections in Shift Two)	720	<u>Vocational Studies: (Only One Section)</u>	
Economics (Shift One and Shift Two)	140	• Fashion Technology	50
Geography (Shift One and Shift Two)	140	• Retail Management	75
History (Shift One and Shift Two)	150	• Office Management and Secretarial Practices	75
Political Science (Shift One and Shift Two)	150	• Advertising and Marketing	75
Sociology (Shift One and Shift Two)	75	• Banking and Insurance	75
English (Shift One and Shift Two)	175	• International Accounts	75
Hindi (Shift One and Shift Two)	140	• Financial Market Operation	75

INTRODUCTORY REGULAR COURSES /MINOR OPTIONS UNDER NEP-20 FOR SEM 1 STUDENTS IN OUR COLLEGE

MAJOR	IRC/MN
Botany	Chemistry, Geology, Zoology, Economics, Geography
Zoology	Botany, Chemistry, Geology, Geography
Chemistry	Botany, Mathematics, Physics, Geology, Zoology, Economics
Mathematics	Chemistry, Physics, Geology, Statistics, Economics, Commerce
Physics	Chemistry, Mathematics, Economics, Geography,
Geology	Botany, Chemistry, Mathematics, Physics, Zoology, Economics, Geography
Statistics	Mathematics, Economics, Geography, History, Political Science, Commerce
Commerce	Mathematics, Statistics, Economics, Geography, History, Political Science, Sociology
Economics	Mathematics, Statistics, Geography, History, Political Science, Sociology, English, Hindi
Geography	Geology, Statistics, Economics, History, Political Science, Sociology, English, Hindi
History	Geology, Statistics, Economics, Geography, Political Science, Sociology, English, Hindi
Political Science	Economics, Geography, History, Sociology, English, Hindi
Sociology	Economics, Geography, History, Political Science, English, Hindi
English	Statistics, Economics, Geography, History, Political Science, Sociology, Commerce
Hindi	Statistics, Economics, Geography, History, Political Science, Sociology, Commerce

GENERIC AVAILABLE FOR PROGRAMME UNDER CBCS

Honours	Generic
Bio-Technology	Botany /Zoology
B.J.M.C	Geography/Political Science /Englishlang & Lit / English /Hindi / History / Sociology / Economics
ELL	Political Science/ Geography / Economics / History / Sociology / Journalism & Mass Communication / Hindi
B.I.T.	Mathematics/ Statistics
BCA	Mathematics/ Statistics

AVAILABLE INTRODUCTORY VOCATIONAL STUDIES OPTIONS-IVS IN THE COLLEGE

- Mushroom Cultivation
- Organic Farming
- E-Filing of Returns
- Digital Marketing
- Communicative English
- Computer Basics and Multimedia
- Functional Hindi
- Fundamental of Science Laboratory
- Sericulture
- Fisheries
- Bee Keeping
- Textile Management
- Introduction to Stock Market
- Travel and Tourism
- Forestry and Wild Life
- Beauty and Wellness

Candidates are guided to read the guidelines of NEP-2020 in the Link https://www.ranchiuniversity.ac.in/index.php?option=com_content&view=article&layout=edit&id=241&Itemid=577 given below:

https://www.education.gov.in/sites/upload_files/mhrd/files/NEP_Final_English_0.pdf

- Candidates may apply for more than One Course/ subject. The payment also is to be made separately for each course or subject.
- A student with compartmental or failed in one subject should not apply.
- A student with EIOP (Eligible for Improvement of performance) should not apply.
- For admission in any subject student must fulfil the eligibility criteria. Faculty wise Eligibility Criteria is mentioned below.

Eligibility Criteria for ADMISSION:

UG Programme	General criteria	Hons specific criteria
Physics	At least 50% marks in aggregate in +2/Inter Science or equivalent examination	At least 50% marks in physics and 45% marks in mathematics in + 2 / equivalent examination
BCA & BIT	At least 50% in aggregate at +2/ Inter Science or equivalent examination with mathematics as a subject	In +2/inter science and 45% marks in mathematics in +2/inter examination
Mathematics	At least 50% marks in aggregate in +2/ Inter Science	At least 50% marks in mathematics in + 2 Inter Science or equivalent examination
Statistics	At least 50% marks in aggregate in +2/ Inter Science. At least 50% marks in aggregate in +2/Inter Commerce and Inter Arts with economics with maths as one of the papers.	At least 40% marks in mathematics in + 2 / Inter Science or equivalent examination. Students of Inter Commerce/Arts Economics with maths as one of the papers with 40% marks in maths are eligible.
Botany	At least 50% marks in aggregate in +2/ Inter Science	At least 50% marks in bio at the +2/ Inter or equivalent level

		examination
Chemistry	At least 50% marks in aggregate in +2/Inter with PCM/PCB and computer science	At least 55% marks in chemistry in + 2 / equivalent examination
Zoology	At least 50% marks in aggregate in +2 /Inter with PCB	At least 50% marks in Biology in + 2 / equivalent examination
Geology	At least 50% marks in aggregate in +2 /Inter with PCM/PCB	None
Biotechnology	At least 50% marks in aggregate in +2 /Inter with PCB	At least 55% marks in Biology in + 2 / equivalent examination
History	At least 50% marks in aggregate in +2 /Inter in arts with History as a subject Or At least 55% marks in aggregate in +2 /Inter in commerce and science stream	Arts students must have at least 50% marks in history in + 2 / equivalent examination
Political science	At least 50% marks in aggregate in +2 /Inter in arts with political science as a subject Or At least 55% marks in aggregate in +2 /inter in commerce and science stream	Arts students must have at least 50% marks in history in + 2 / equivalent examination
Economics	At least 50% marks in aggregate in +2 /Inter arts with economics as a subject Or At least 55% marks in aggregate in +2 /Inter commerce / science stream	Arts students must have at least 50% marks in economics in + 2 / equivalent examination 2.must have pass marks in mathematics at +2/inter level
Geography	At least 50% marks in aggregate in +2 /Inter in arts with geography as a subject Or At least 55% marks in aggregate in +2 /inter in commerce and science stream	Arts students must have at least 50% marks in geography in + 2 / equivalent examination 2. Basic knowledge of computer and statistics
Sociology	At least 50% marks in aggregate in +2 /Inter in arts Or At least 55% marks in aggregate in +2 /Inter in commerce and science stream	At least 50% marks in English or Hindi in + 2 / Inter arts/science/commerce examination
Hindi	At least 50% marks in aggregate in +2 /Inter in arts with Hindi as a subject Or At least 55% marks in aggregate in +2 /Inter in commerce and science stream	At least 50% marks in Hindi in + 2 / Inter arts/science/commerce examination

English	At least 50% marks in aggregate in +2 /Inter in arts Or At least 55% marks in aggregate in +2 /Inter in commerce and science stream	At least 50% marks in English in + 2 / Inter arts/science/commerce examination
ELL	At least 50% marks in aggregate in +2 /Inter in arts with English as a subject Or At least 55% marks in aggregate in +2 /Inter in commerce and science stream	At least 50% marks in English in + 2 / Inter arts/science/commerce examination
Commerce accounts	At least 50% marks in aggregate in +2 /Inter commerce/science	At least 50% in accounts and Business studies each in +2/Inter commerce
BBA	At least 50% marks in aggregate in +2 /Inter arts/science/commerce with English as a subject	Mathematics as a subject at +2/ Inter level, though not mandatory, shall be preferred
Vocational Studies -BJMC -animation & int. Design	At least 50% marks in aggregate in +2 /Inter arts/science/commerce	None

Semester wise Course Code and Course (NEP 2020)

Semester	Common, Introductory, Major, Minor, Vocational & Internship Courses	
	Code	Papers
I	CC-1	Language and Communication Skills (Modern Indian language including TRL)
	CC-2	Understanding India
	CC-3	Health & Wellness, Yoga Education, Sports & Fitness
	IRC-1	Introductory Regular Course-1
	IVS-1A	Introductory Vocational Studies-1

	MJ-1	Major paper 1 (Disciplinary/Interdisciplinary Major)
II	CC-4	Language and Communication Skills (Hindi)
	CC-5	Mathematical & Computation Thinking Analysis
	CC-6	Global Citizenship Education & Education for Sustainable Development
	IRC-2	Introductory Regular Course-2
	IVS-1B	Introductory Vocational Studies-2
	MJ-2	Major paper 2 (Disciplinary/Interdisciplinary Major)
III	CC-7	Environmental Studies
	CC-8	Digital Education (Elementary Computer Applications)
	CC-9	Community Engagement & Service (NSS/ NCC/ Adult Education)
	IRC-3	Introductory Regular Course-3
	IAP	Internship/Apprenticeship/ Project
	MJ-3	Major paper 3 (Disciplinary/Interdisciplinary Major)
IV	MJ-4	Major paper 4 (Disciplinary/Interdisciplinary Major)
	MJ-5	Major paper 5 (Disciplinary/Interdisciplinary Major)
	MN-1	Minor Paper 1 (Disciplinary/Interdisciplinary Minor)

Abbreviations:

CC Common Courses

IRC Introductory Regular Courses

IVS Introductory Vocational Studies

IAP Internship/Apprenticeship/Project
VS Vocational Studies
MJ Major Disciplinary/Interdisciplinary Courses
MN Minor Disciplinary/Interdisciplinary Courses
AMJ Advance Disciplinary/Interdisciplinary Courses
RC Research Courses
VSR Vocational Studies associated with Research

Link for further details:

<https://www.ranchiuniversity.ac.in/phocadownload/Admission/2022/22FYUGP%20Common%20Courses%20Sem%20I%20II.pdf>

ONLINE APPLICATION INSTRUCTIONS & GUIDELINES

Please read the Prospectus and Guidelines carefully before you start filling the Online Application Form.

Steps for Application:

- Step-1: Registration (One Time)
- Step-2: Personal Details (One Time)
- Step-3: Educational Details (One Time)
- Step-4: Choose Course & Marks Entry (Can Apply in multiple course with single registration)
- Step-5: Fee Payment (Pay each time for new course)
- Step-6: Print

All Steps are mandatory, On-line application submission will be considered as complete only after receipt of "Confirmation Page". Apply for more than one course using single registration. No need to fill registration form again. Do not attempt filling up the form before the publication of your respective board / council results

otherwise your application form will be rejected. Do not fill application form through Mobile (Some options may not work on mobile device). Use Mozilla /Chrome browser to fill online form.

Important Instructions

Before applying, candidate should ensure that he/she **fulfills all eligibility criteria**. Applicants should apply Online only. No Offline application will be accepted. Candidates can apply for UG Programs through College website www.sxcran.org only.

The candidate should provide all details while filling the Online Form. Candidates are required to take a print out of the computer generated Confirmation Page /Admit Card/ with Registration Number after successful submission of data. The candidates are advised to retain the hard copy of the application i.e. confirmation page, application fee receipt, for future reference. If a candidate fulfills admission eligibility criteria he/she may also apply in more than one program using single Registration Number. Each Application is to be made on separate online application form. Application fee is to be paid separately for each application form. No request is entertained for change of stream/subject after admission is taken. For each subject there is a separate eligibility criteria and the applications without the eligible marks will be summarily rejected.

For Admission in Undergraduate program you need your 12th Mark Sheet to fill up the online application form.

Application form guidelines

Before applying candidate should ensure that he/she has fulfilled all eligibility criteria. Keep ready your Marks Sheet, Aadhar Card, debit/credit card, scanned colour photo.

Step-1: Registration

The candidate has to register oneself before applying for a subject. The candidate should provide his valid and active Mobile no & Email-id details while filling the Online Registration Form. The given number and email-id will be used for further communication from institution. The Registration Form mainly contains the program (Subject) name & contact details of the candidate. After successful submission of the data, Registration Number will be generated. It will be used to complete the remaining steps of the application form and will be required for all future correspondence. To login into your application portal you have to enter your registered email and password.

Step-2: Personal Details

The candidate should provide all the required details while filling the Online Application Form. The Application Form mainly contains the personal contact details of the candidate. Applicants are advised to enter all their personal details correctly. If any information in your application form is found false during verification your application form will be rejected.

Step-3: Fill Educational Details.

The candidate has to fill up educational details in this step. The applicant is advised to provide correct information regarding previously passed examinations.

Step-4: Choose Subject in which you are applying

The candidate has to select subject in which one is applying for. This section requires previous examination marks and obtained percentage. While selecting the course candidate must ensure

that he/she is eligible for that respective program. If candidate fills online application form without fulfilling eligibility or provides any false data, online application form will be rejected without any information and candidate cannot claim for admission. Candidate must choose subject carefully. The subject applied for cannot be changed under any circumstance.

Step-5: Application Fee Payment

The candidate aspiring to take admission in St. Xavier's College, Ranchi is hereby notified that St. Xavier's College will accept online application fees in CASHLESS mode only. Hence the candidate must have Debit/Credit Card facilities with Online Banking activated on the card. Further, the Debit/Credit Card must have a sufficient transaction limit in accordance with the amount to be paid. It is also notified that the transaction charges, over and above the fees, are to be borne by the candidate.

Payment can be made through Debit Card / Credit card / Internet Banking. On successful payment candidate will get computerized generated application form number and you are eligible to print your online application form.

If the payment fails with any reason and fee amount is deducted from the account, candidate is asked not to take another attempt to pay again. Mail your failed payment details at **helpdesk@sxcran.org**

If the payment fails for any reason and the amount is not deducted from your account, make another payment for online application form.

In case of double payment, send an email with full details at **helpdesk@sxcran.org**. Do not pay an online fee directly through

NEFT or RTGS. For any payment related issue, please email us at: helpdesk@sxcran.org with your registration number.

Step-6: Print.

After successful completion of payment (step-5); take print of application form and online payment receipt. Keep this for record and future reference.

All Steps are mandatory. On-line application submission will be considered as complete only after the receipt of "Confirmation Page". In case candidate wants to apply for another course also, he/she has to Login with the registration number and repeat above steps again.

There is no need to submit the hard copy of application form.

ADMISSION PROCEDURE

- An Entrance Test for Admission will be conducted for all the applicants.
- Date and Mode for entrance test will be announced in College Website.
- Selection Lists will be prepared based on Merit.
- The list of selected candidates will be displayed on the College Website; thereafter admission will take place.
- The College follows the reservation policy of Jharkhand Govt.

RESERAVATION POLICY (As per State Govt.)

Category	Percentage
SC	10
ST	26
BC-I	8
BC-II	6
Total	50

Approximate Admission Fee Statement for the Degree Part-I, session: 2023-27

CLASS	HONS.	BOARD/CATEGORY		BOARD/ CATEGORY	
		CBSE/ICSE/OTHER		JAC	
		GEN/OB C	ST/SC/BC1/MOMI N	GEN/OB C	ST/SC/BC 1 /MOMIN
B.A. PART-I	ENG/HINDI/HIS/POL.SC./E C O	RS. 28,650/-	RS. 28,150/-	RS. 28,550/-	RS. 28,050/-
	GEOGRAPHY	RS. 29,850/-	RS. 29,350/-	RS. 29,750/-	RS. 29,250/-
B.COM PART-I	A/c HONS.	RS. 33,650/-	RS. 33,150/-	RS. 33,550/-	RS. 33,050/-
B.SC. PART-I	PHY/MATH/ZOO/GEO/BOT	RS. 31,050/-	RS. 30,550/-	RS. 30,950/-	RS. 30,450/-
	CHEM	RS. 40,150/-	RS. 39,650/-	RS. 40,050/-	RS. 39,550/-

**VOCATIONAL & SELF FINANCE HONOURS PROGRAMME FEE
STRUCTURE SESSION (2023-27)**

B.COM VOCATIONAL

FIRST YEAR (PART- I)

PROGRAMME	ADV & MKT/OMSP/BANKING & INSURANCE /BRM/BFMO/IA		BBA	
FEE HEAD	GEN/BC II	ST/SC/BC I/MOMIN	GEN/BC II	ST/SC/BC I/MOMIN
	RS.	RS.	RS.	RS.
TOTAL FEES APPROX	54,850/-	52,150/-	69,550/-	64,750/-

**VOCATIONAL & SELF FINANCE HONOURS PROGRAMME FEE STRUCTURE
SESSION (2023-27)**

B.SC & B.A VOCATIONAL

FIRST YEAR (PART- I)

PROGRAMME	CAPP/IT		BIOTECH		STATISTICS		ELL	
FEE HEAD	GEN/BC II	ST/SC/BC I MOMIN	GEN/BC II	ST/SC/BC I MOMIN	GEN/BC II	ST/SC/BC I MOMIN	GEN/BC II	ST/SC/BC I MOMIN
	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.
TOTAL FEES APPROX	63,550/-	55,350/-	79,950/-	73,150/-	47,850/-	46,650/-	51,850/-	47,950/-

PROGRAMME	BJMC		ANIMATION		SOCIOLOGY	
FEE HEAD	GEN/BC II	ST/SC/BC I MOMIN	GEN/BC II	ST/SC/BC I MOMIN	GEN/BC II	ST/SC/BC I MOMIN
	RS.	RS.	RS.	RS.	RS.	RS.
TOTAL FEES APPROX	65,950/-	61,250/-	64,750/-	61,550/-	47,850/-	46,650/-

Note: TC/CLC, ALUMNI ASSOCIATION, SEMESTER EXAM, DEGREE, PROVISIONAL & MIGRATION CERTIFICATE WILL BE CHARGED SEPARATELY

Refund Policy

The Management of the Institution follows the refund procedure as laid down by College under Notification on Refund of Fees and Non-Retention of Original Certificates.

The College will acknowledge any appeal for cancellation/refund or disengagement of admission from any chosen/offered programme to a candidate if the request is as per the prescribed policy of the Institution. Provision to apply for cancellation of admission is available during the time of admission for the academic year or any time later. Application for cancellation of admission and refund, if any, must be given in writing in physical form or a duly signed, scanned letter via email by the concerned student and parents. The request must be supported by an original fee receipt and original acknowledgement given by the Institution.

Refund includes only the Academic Programme Fee based on the actual paid to the Institution. No refund shall be provided towards the Application Fee or/and Admission Registration Fee. The option to apply for a Refund of Admission will be available as per the table below. Students looking for cancellation and refund of Admission Fees shall be eligible for it as per the table given below:

Admission fee Refund policy

Submission Re-fund Application Duly approved by the college authority	15 days or more, before the last date of admissions for the particular course	Less than 15 days prior to the last date of admissions for the particular course	15 days or less after the closure of admissions for the particular course	30 days or less but more than 15 days, after the closure of admissions for the particular course	Beyond 30 days after the last closure of admissions for the particular course
Deduction	Rs.5000/-	10%	20%	50%	100%
Total	Balance	90%	80%	50%	0%

Refund	Amount				
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All refunds will be made only to the bank account of the candidate/parents as per the bank details furnished and it will take a maximum of 15 working days from the date of approval of the cancellation of admission by the College Office.

Verification of Certificates and Approval of Admission

The College will communicate the date and time of verification of original documents. All the original documents of all certificates uploaded should be produced for physical verification. College will retain the original Migration and CLC certificates. After the completion of the degree, College will issue Migration and CLC.

Policy of Admission through Sports Quota

No direct admission. Meritorious students who have applied online application and want to get admission through sports quota, candidates have to meet Fr. Principal/ Vice-Principal along with application form and merit/participation certificates of sports and after approval of the authority, candidates have to meet Sports In-charge for further process of trial. A test and verification of the certificate is done and a recommendation list is given to the principal for the approval of admission. Selection list will be displayed on college website.

CERTIFICATE, DIPLOMA, ADVANCED DIPLOMA COURSES

- Mass Communication
- Computer Accounting & Taxation
- Excel and SPSS
- Pre Placement Skill sets

ST. XAVIER'S COLLEGE HOSTEL, RANCHI

- St. Xavier's College Ranchi provides hostel facility for boy-students in the college campus.
- Admission in the college does not guarantee admission in the hostel.
- The main objective of the hostel is to cater needy and hard-working students

- Preference is given to scheduled tribe students
- Admission is done through application form which could be obtained from the hostel office
- The rules and regulations of the hostel are mentioned in the application form.
- The hostel superintendent with his assistants runs the hostel.
- Hostel has three blocks A, B and C. Block A and B have 4 seater rooms whereas block C has double and single seater rooms.
- The detail information about the hostel could be obtained from the hostel office.

FEE STRUCTURE FOR ONE YEAR (JULY TO JUNE)

FOR SESSION 23-24

FOR NEW ADMISSION IN 'A' AND 'B' BLOCK (4 SEATER)

Total 11000/- (Rupees Eleven thousand only)

RENEWAL FEE IN 'A' AND 'B' BLOCK (4 SEATER)

Total 10500/- (Rupees Ten Thousand Five hundred only)

FOR CUBICALS IN 'A' BLOCK (SINGLE ROOM FOR ISC II YEARS)

Total 11500/- (Rupees Eleven Thousand Five hundred only)

FOR 'C' BLOCK (DOUBLE ROOM)

Total 14000/- (Rupees Fourteen thousand only)

FOR 'C' BLOCK (SINGLE ROOM)

Total 16000/- (Rupees Sixteen thousand only)

Mess fee

A Block for 30 days /- 80 per day (Two meals)

B Block for 30 days /- 85 per day (Two meals)

C Block for 30 days /- 90 per day (Two meals)

Hostel Admission process

- Admission in the College
- Hostel form from the Hostel office, Form fee 500/-
- Duly filled form is submitted in the office with required documents
(Admission proof, photo copy of Mark sheet of 12th.)
- During admission guardian has to be present

FACULTY DETAILS

DEPARTMENT OF ENGLISH (UG & PG)

1. Dr. Juhi J. Horo, M.A. M.Phil., Ph.D. -H.O.D.
2. Dr. Achal Sinha, M.A.Ph.D.
3. Dr. Sumana Ghosh, M.A.,Ph.D.
4. Dr. Thomas Dungdung, M.A.,Ph.D.
5. Dr. Sachindra N. Mishra,M.A.
6. Ms. Ananya Bose,M.A.
7. Ms. Shashi Prabha Tigga,M.A.
8. Dr. Saikat Banerjee, M.A., Ph.D.
9. Dr. Sweta Kumari Jha, M.A., Ph.D.
10. Fr. Sanjay Kerketta M.A.

DEPARTMENT OF HINDI (UG & PG)

1. Dr. J.P. Pandey, M.A., Ph.D., D.Litt. – H.O.D.
2. Dr. Sunil Kr. Bhatia, M.A., Ph.D.
3. Dr. Meltina Toppo, M.A., Ph.D.
4. Dr. Sanjay Kumar, M.A., Ph.D.

DEPARTMENT OF HISTORY (UG & PG)

1. Dr. Fr. Ephrem Baa, S.J. M.A., Ph.D.
2. Dr. Sanjay Sinha, M.A. – H.O.D.
3. Ms. Anju Oseema M.Toppo, M.A.

DEPARTMENT OF ECONOMICS (UG & PG)

1. Dr. Harishwar Dayal, M.A., M.Phil, Ph.D., DHE–H.O.D.
2. Dr. Marcus Barla, M.A., M.Phil, Ph.D.
3. Dr. Vinoy Kr. Pandey, M.A., Ph.D.
4. Dr. Dhiraj M. Pathak, M.A., Ph.D.

DEPARTMENT OF POLITICAL SCIENCE (UG & PG)

1. Shri Birendra Kr. Sinha, M.A. – H.O.D.
2. Dr. Vijay Kr. Sharma, M.A., Ph.D.
3. Mrs. Saumya Maninya Sinha, M.A.

4. Dr. Ashutosh Pandey, M.A., Ph.D.
5. Dr. Shreya Pandey, M.A., Ph.D.

DEPARTMENT OF GEOGRAPHY(UG&PG)

1. Shri Animesh Roy, M.A., M.Phil. – H.O.D.
2. Dr. Rajeev Ranjan Shrivastava, M.A., M.Phil, Ph.D.
3. Dr. Shiv Kumar, M.A., M.Phil, LL.B., Ph.D.
4. Dr. Sandeep Chandra, M.A., Ph.D.
5. Ms. Angeline P. Toppo, M.A.

DEPARTMENT OF SOCIOLOGY

1. Ms. Ivana Chakraborty, M.A. (In-charge)
2. Mrs Sandhya Bhengra. M.A., M.Phil
3. Ms. Sneha Kachhap, M.A., M.Phil

DEPARTMENT OF COMMERCE (UG & PG)

1. Dr. Sanjay Kr. Ghosh, M.Com., LLB, Ph.D. - H.O.D.
2. Dr. Narendra Singh, M.Com., Ph.D.
3. Dr. Jayant Kr. Chakraborty, M.Com., LLB, DBM, LSW, Ph.D.
4. Dr. Julius Aind, M.Com., Ph.D.
5. Dr. Fr. R. Pradeep Kujur S.J. M.Com, M. Phil., Ph.D.
6. Shri Lalit Sharma, M.Com. (on LIEN)
7. Dr. Sandeep Kumar, M.Com., Ph.D.
8. Dr. Sumita Roy, M. Com., Ph.D.
9. Dr. Anirban Gupta, M.Com., Ph.D.
10. Shri Srinath Koley, M.Com. (Computer Accounting, Taxation)
11. Shri Jyoti I. Tete, M.Com.
12. Fr. Roshan Baa, S.J., M. Com., PGDFM, MAEDU

DEPARTMENT OF CHEMISTRY (UG & PG)

1. Dr. Nawal Kishore Roy, M.Sc., Ph.D.
2. Dr. Fr. Nabor Lakra, S.J., M.Sc., Ph.D.
3. Dr. Ushir Ranjan Sen, M.Sc., Ph.D. - HOD

4. Dr. Harendra Nath Kr., M.Sc., Ph.D.
5. Dr. Sushil Kr. Pandey, M.Sc., Ph.D.
6. Dr. Sumita Hazra, M.Sc., Ph.D.
7. Dr. Reman Kr. Singh, M.Sc., Ph.D.
8. Dr. Anita Karmakar, M.Sc., Ph.D.

DEPARTMENT OF PHYSICS (UG)

1. Dr. Sanjay Kumar, M.Sc., Ph.D. - H.O.D.
2. Shri Manohar Lal, M.Sc.
3. Dr. Swarat Chaudhuri, M.Sc., PGDCA, M.Tech, Ph.D.
4. Dr. Nusrat Ahmad, M.Sc., Ph.D.
5. Dr. Shreeman Narayan Tiwary, M.Sc., Ph.D
6. Dr. Sumit Kr. Roy, M.Sc., Ph.D.
7. Dr. Mitesh Chakraborty, M.Sc.
8. Shree Rajesh Kumar, M.Sc.
9. Dr. Ravi Kumar, B., M.Sc., Ph.D.
10. Mrs. Swagata Chakraborty, B.Ed., M.Sc.

Lab. Technician:

1. Shri Arunava Mukherjee, M.Sc.
2. Shri Pravin Toppo, M.Sc.

DEPARTMENT OF MATHEMATICS (UG & PG) AND STATISTICS (UG)

1. Dr. Raman Kr. Das, M.Sc., Ph.D. - H.O.D.
2. Shri Vijay Kr. Mehta, M.Sc.
3. Dr. Manoj Kr. Singh, M.Sc., Ph.D.
4. Shri Pappu Mahto, M.Sc.
5. Shri Rakesh Mishra, M.Sc. (Statistics)
6. Shri Birbhadra Kr. Singh, M.Sc. (Statistics)
7. Shri Nitish Kumar, M.Sc. (Statistics)
8. Shri SachinKumar, M.Sc. (Statistics)
9. Fr. Edwin R. Dungdung, S.J., M.Sc.

10. Dr. Dinesh Prasad, M.Sc., Ph.D.
11. Dr. Fr. Ajay Minj, S.J., M.Sc., B.Ed., Ph.D.

DEPARTMENT OF GEOLOGY (UG & PG)

1. Dr. Jayant Sinha, M.Sc., Ph.D., PGDCA - H.O.D.
2. Dr. Praveen Sinha, M.Sc., Ph.D., MCA
3. Ms. Mable M. Toppo, M.Sc. (Tech)
4. Dr. Somesh Sengupta, M.Sc., Ph.D.
5. Dr. Melvin A. Ekka, M.Sc., Ph.D.
6. Shri Vinod Tirkey, M.Sc.

DEPARTMENT OF ZOOLOGY (UG & PG)

1. Dr. Bharti Singh Raipat, M.Sc., Ph.D. – H.O.D.
2. Dr. N. Venkat Appa Rao, M.Sc., Ph.D.
3. Dr. Ritesh Kr. Shukla, M.Sc., Ph.D.
4. Dr. Priya Srivastava, M.Sc., Ph.D.

Lab. Technician

1. Dr. Manoj Kumar, M.Sc., Ph.D.

DEPARTMENT OF BOTANY (UG & PG)

1. Dr. Ajay Kr. Srivastava, M.Sc., Ph.D. –H.O.D.
2. Dr. Madhulika Singh, M.Sc., Ph.D.
3. Dr. Fr. Prabhat K. Soreng, M.Sc., Ph.D.

Lab. Technician

1. Mrs. Dolly Promilla Bara, M.Sc.

ENVIRONMENT STUDIES

1. Dr. Pipas, M.Sc., Ph.D.
2. Ms. Shalini Minz, M.Sc.

DEPARTMENT OF BIO-TECHNOLOGY

1. Dr. Deokant, M.Sc., Ph.D. – (On Lien)

2. Dr. Sanyukta, M.Sc., Ph.D. – (In-charge)
3. Dr. Shiv Shankar Prasad, M.Sc., M.Tech, Ph.D.
4. Dr. Alfred Besra, M.Sc., Ph.D.

Lab. Technician

1. Ms. Reena Bhattacharjee, M.Sc. (Temp.)

BACHELOR IN BUSINESS ADMINISTRATION

1. Dr. Abhijit Dey, MBA, MSW, AFP, LICENTIATE (Life & Nonlife), LOMA, Ph. D. - (In-charge)
2. Shri Anugrah Denis Tete, MBA
3. Ms. Janet Ekka, PGDPM
4. Dr. Jui Banerjee, M.Com., Ph.D.

Office Assistant

1. Mrs. Violet Dungdung, B.A.

DEPARTMENT OF VOCATIONAL STUDIES

1. Shri Gautam Rudra, MBA – (In-charge)
2. Ms. Manisha Tirkey, BFD, PGLAD, CGD
3. Dr. Kaushik Dutta, MBA, Ph.D.
4. Ms. Nidhi Arya, MBA
5. Shri Rakesh Kr. Dixit, MBA
6. Dr. Shakil Anwar Siddiqui, MBA, DBF, Ph. D.
7. Shri Hussain Ahmed, MBA
8. CMA. Ekta Arya, ICWA, MBA
9. Shri Eqbal Ghani, M.Sc., MBA
10. Shri Fabian AnuranjanTete, PGDM
11. Dr. Deependra Sinha, M.Tech (Environmental Engineering), Ph.D

Lab Technician

1. Shri Alok Lievens Kerketta, BFT

DEPARTMENT OF COMPUTER APPLICATIONS AND

INFORMATION TECHNOLOGY

1. Dr. Swarat Chaudhuri, M.Sc., PGDCA, M.Tech., Ph.D. (In-Charge)
2. Dr. Kamaldeep, MCA, Ph. D.
3. Shri Suryanarayan Prasad, MCA, MBA
4. Mrs Supriya Gupta, MCA, M.Tech.
5. Shri Rakesh Raja, MCA, M.Tech
6. Shri Ritesh Kumar, MCA
7. Shri Gurpreet Singh, MCA

Laboratory Assistant

1. Shri Tirthajit Sinha, M.Sc.

DEPARTMENT OF ENGLISH LANGUAGE AND LITERATURE

1. Mrs. Seema Khalkho, M.A., M.Phil – Asst. Co-ordinator
2. Ms. Udit Mitra, M.A.
3. Shri. Shubam Kujur, M.A.
4. Dr. Geneth Kispotta, M.A., Ph.D

DEPARTMENT OF ANIMATION & INTERIOR DESIGN

1. Shri Santosh Kumar Kiro, M.A., PGJMC, MJMC –Asst.Co-ordinator

DEPARTMENT OF JOURNALISM AND MASS COMMUNICATION

1. Shri Santosh Kumar Kiro, M.A., PGJMC, MJMC –Asst.Co-ordinator
2. Mrs. Neel Kusum Kullu, MJMC
3. Dr. Fr. Justin Tirkey, M.A., Ph.D.

Lab. In-Charge

1. Shri Alok Ranjan, M.A.,M.J.M.C., CIC,PGDJMC
2. Shri Sanjay Mandal- LabTech.

Various Societies

1. Society of Commerce: H.O.D. President
2. Hindi Sahitya Parishad: H.O.D. President
3. Geo-Club: H.O.D. President
4. Tribal Cultural Society: Dr. Fr. Prabhat K. Soreng, S.J.
(Hostel In-Charge)
5. Rotaract Club – Dr. Swarat Chaudhuri
6. Electoral Literacy Club — H.O.D., Political Science-
President

CO-CURRICULAR ACTIVITIES

7. **AICUF:** Dr. Fr. Ajay Minj SJ, M.Sc., B.Ed., Ph.D.
8. **CLC:** Dr. Fr. Prabhat K. Soreng SJ, M.Sc., Ph.D.
9. **NSS:** Dr. Anirban Gupta, M. Com., Ph.D.
10. **NCC:** Lt. Dr. Priya Srivastava, M.Sc., Ph.D.