



ST. XAVIER'S COLLEGE

(An Autonomous College, Affiliated to Ranchi University, Ranchi)

DR. CAMIL BULCKE PATH, PURULIA ROAD, RANCHI - 834 001, JHARKHAND

Internal Quality Assurance Cell Meeting

A meeting of the faculty members in charge of the NAAC Seven criteria, was held on 21st January 2025 at Conference Hall, Humanities Building.

Agenda:

1. Approval of AQAR 2023-24
2. Any Other Matter.

Minutes of the Meeting

The meeting began with the welcoming of Fr. Dr. Robert Pradeep Kujur, S.J., the Principal-cum-Chairperson, IQAC, St. Xavier's College (Autonomous), Ranchi & Fr. Ajay Arun Minj, SJ, Vice Principal, St. Xavier's College (Autonomous), Ranchi, by Dr. Shiv Kumar, IQAC Coordinator, St. Xavier's College (Autonomous), Ranchi. A warm welcome was given to Mr. Punit Poddar, Industry representative, as well as IQAC Members.

Agenda 1: Approval of AQAR 2023-24

Dr. Shiv Kumar, read out the minutes of meeting of the previous meeting and the ATR (Action Taken Report). He then elaborated the agenda of the current meeting. The members were informed that the Seven Criteria of NAAC were headed by:

Criteria No	Description	Headed By
Criteria 1	CURRICULAR ASPECTS	Dr. Shiv Shankar Prasad
Criteria 2	TEACHING-LEARNING AND EVALUATION	Dr. Ashutosh Kumar Pandey
Criteria 3	RESEARCH, INNOVATIONS AND EXTENSION	Dr. Sandeep Chandra
Criteria 4	INFRASTRUCTURE AND LEARNING RESOURCES	Dr. Dheeraj Mani Pathak
Criteria 5	STUDENT SUPPORT AND PROGRESSION	Dr. Sanjay Kumar Sinha
Criteria 6	GOVERNANCE, LEADERSHIP AND MANAGEMENT	Fr. Dr. Ajay Arun Minj, S.J.
Criteria 7	INSTITUTIONAL VALUES AND BEST PRACTICES	Fr. Dr. Prabhat Kennedy Soreng, S.J.

Dr. Shiv Shankar Prasad explained the points under **Criteria 1: Curricular Aspects** and the logic behind capturing data as per the format prescribed by the **National Assessment and Accreditation Council (NAAC)**. After thorough review by the members present, it was decided that the data is approved and may be submitted.

Dr. Ashutosh Kumar Pandey who was heading the **Criteria 2**, showed and explained his methodology to capture data regarding Teaching Learning and Evaluations, point by point as required by NAAC. There were a few questions from the members which were answered by Dr. Ashutosh. After satisfactory evaluation, the members approved the data for submission.

In similar fashion, **Criteria 3, Criteria 4, Criteria 5, Criteria 6** and **Criteria 7** were explained by Dr. Sandeep Chandra, Dr. Dheeraj Mani Pathak, Dr. Sanjay Kumar Sinha, Fr. Dr. Ajay Arun Minj, SJ and Fr. Dr. Prabhat Kennedy, SJ respectively.

Based on the data provided by the respective heads of the criteria, the members approved the **AQAR 2023-24 data**. It was unanimously decided that the **AQAR 2023-24** is ready for submission.

For smooth functioning of the IQAC, the need of DQAC (Department Quality Assurance Cell) was discussed and it was decided to form DQAC (Department Quality Assurance Cell) for the forthcoming AAA (Academic and Administrative Audit)

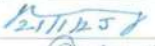

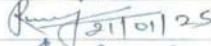
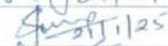




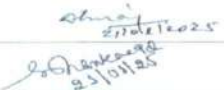

Vote of Thanks:

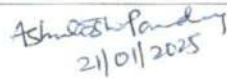

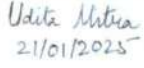

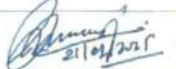
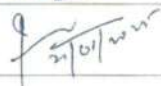
Fr. Dr. Ajay Arun Minj, SJ thanked the entire team for their effort to procure and arrange the data accordingly for the submission of AQAR.

Attendance

IQAC MEETING

Venue: P.G. Building Conference Hall
Time & Date: 3:00 p.m. & 21st January, 2025

Sr.No	Name	Signature
1.	Dr. Fr. R. Pradeep Kujur, S.J. -Principal (Chairperson)	 21/1/25
2.	Dr. Fr. Ajay Minj, S.J.- Vice-Principal (Administration)	 21/1/25
3.	Fr. Ravi Hemant Kujur, S.J.- Bursar (Administration)	 21/01/25
4.	Dr. Fr. Prabhat Kennedy Soreng, S.J.-Registrar (Administration)	 21/1/25
5.	Dr. Sanjay Kumar - (Member)	 21/01/25
6.	Dr. Harishwar Dayal - (Member)	
7.	Dr. Narendra Singh - (Member)	 21.01.25
8.	Prof. B. K. Sinha - Controller of Examination (Administration)	
9.	Shri Binay Sarawgl - (Industry Representative)	
10.	Mr. Punit Poddar (Alumni Member)	 21/1/25
11.	Dr. Sanjay Kumar Sinha (Member)	 Sanjay K. Sinha 21/1/25
12.	Dr. Dhiraj Mani Pathak - (Member)	
13.	Dr. Shiv Shankar Prasad - (Member)	 Shiv Shankar Prasad 21/01/25
14.	Dr. Sandeep Chandra - (Member)	 Sandeep 21/1/25

15.	Dr. Ashutosh Pandey - (Member)	 Ashutosh Pandey 21/01/2025
16.	Ms. Shashi Prabh Tigga (Member)	 Shashi 21/01/25
17.	Ms. Udita Mitra (Member)	 Udita Mitra 21/01/2025
18.	Mrs. Ekta Arya (Member)	 Ekta 21/01/25
19.	Mrs. Devendra Kaur (Parents Representative)	
20.	Mr. Anuranjan Ekka (M.A. Geog) - (Student Representative)	 Anuranjan Ekka 21/01/2025
21.	Dr. Shiv Kumar (Co-Ordinator)	 Shiv Kumar 21/01/2025

Photographs of the meeting



Shiv Kumar

Dr. Shiv Kumar
IQAC Coordinator

Dr. Fr. Robert Pradeep Kujur, S.J.
Principal