



ST. XAVIER'S COLLEGE

[Affiliated to Ranchi University, Ranchi]

DR. CAMIL BULCKE PATH, PURULIA ROAD, RANCHI - 834 001, JHARKHAND

Internal Quality Assurance Cell Meeting

A meeting of IQAC was held in the Conference Hall (Humanities Building) on 16.05.2023 from 10.00 am to 12.30 pm.

Agenda :

1. **ATR on Previous Meeting**
2. **Submission of AQAR 2021-22**

Minutes of the meeting:

The Principal, Fr. Dr. Nabor Lakra, welcomed all the members present and thanked everyone for attending the meeting. He then handed over the proceeding to Dr. Achal Sinha who read out the minutes of the previous meeting.

The minutes of the meeting were approved with minor corrections.

I. Agenda 1. ATR on Previous Meeting

- AQAR for 2021-22 was prepared and was ready for submission on NAAC portal. However no mechanism has yet been developed by the college for systematic data collection.
- NEP has been adopted as per Ranchi University Regulations
- Academic Administrative Audit for 2021-22 could not be done
- Registered Alumni Association not yet formed
- No feedback collected from stakeholders (except students). College committee for feedback analysis not formed consequently no analysis was done.
- Formation of sub committees to address criteria based questions in accordance with AQAR and SSR is still in progress
- Research Development Cell has been formed as per the guidelines of UGC but not notified in public domain. Dr. Sanjay suggested that there should be a Convener for every committee.

- The Principal informed the house that Dr. Anirban Gupta has been appointed as Programme Officer for NSS, Dr. Abhijit Dey has been appointed as Placement Coordinator and Shri Aniruddha Choudhury has been appointed as Assistant, IQAC office.
- Manual for Teaching Staff appointed on posts created by the Management is under revision. It shall be implemented after it is finalised
- Policy for appointing teachers on class / contract basis has not been prepared. The management is looking into the matter.
- The Vice Principal informed the house that the preparation of Institutional Code of Conduct for students, teachers (on Management Posts), administrative and other staff is under process.
- No policy for the commencement of Institutional Merit Awards could be drafted since the last meeting
- The Principal informed the house that no decision had been reached regarding appointing a new Dean Students' Welfare
- No decision had been taken by the management on Media Policy /Media Cell.

I. Agenda 2 . Submission of AQAR 2021-22

- Dr. Achal Sinha, coordinator IQAC, informed the house that the AQAR for 2021-22 was complete and a formal consent from the members was needed before it could be uploaded on the NAAC portal. The members gave permission to the coordinator to submit the NAAC data with a voice vote.

The meeting ended with a vote of thanks which was proposed by Fr. Dr. Ajay Arun Minj s.j.

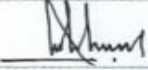
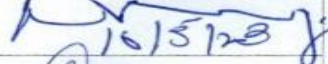
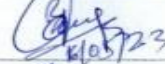
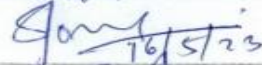

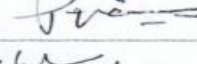
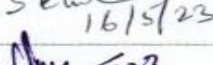
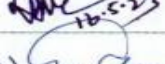

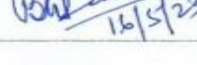
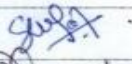
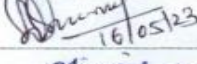
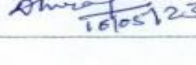
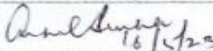
The following members were present –

IQAC MEETING


Time : 11:00 a.m.

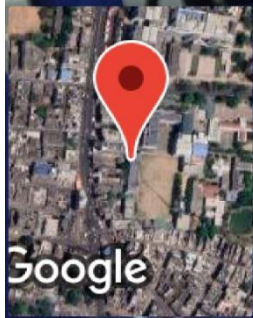
DATE: MAY 16,2023

Place : P.G. Building Conference Hall

1.	Dr. Fr. Nabor Lakra, S.J.. – Principal (Chairperson)	 16/5/23
2.	Dr. Fr. Robert P. Kujur, S.J. – Vice Principal (Administration)	 16/5/23
3.	Dr. Fr. Ajay A Minj, S.J. – Vice Principal , Evening (Administration)	 16/5/23
4.	Dr. Fr. Prabhat K. Soreng S.J. – Registrar (Administration)	 16/5/23
5.	Fr. Roshan Baa S.J.. – Bursar (Administration)	 16/5/23
6.	Fr. Pradeep Kerketta S.J.. - (Management)	 16/5/23
7.	Dr. Sanjay K. Ghosh – Dean, Faculty of Commerce	 16/5/23
8.	Dr. Sanjay Kumar – Dean, Faculty of Science	 16-5-23
9.	Dr. Harishwar Dayal – Dean, Faculty of Social Science	 16-5-23
10.	Shri. Birendra Kr. Sinha - Controller of Examinations	 16/5/23
11.	Shri Binay Sarawgi – Industry Representative	
12.	Shri Sudhir Ugal – Alumni Member	 16/5/23
13.	Dr. Abhijit Dey – Member	 16/05/23
14.	Dr. Dhiraj M. Pathak – Member	 16/05/23
15.	Mrs Sushmita Tigga -Member	
16.	Mr. John Osga – Student Member	
17.	Dr. Achal Sinha - Coordinator	 16/5/23



 GPS Map Camera



Google

Ranchi, Jharkhand, India
Sudha Complex, L-7, Mahatma Gandhi Main Rd, Pathalkudwa,
Nayatoli, Ranchi, Jharkhand 834001, India
Lat 23.367495°
Long 85.325469°
16/05/23 11:07 AM GMT +05:30



Ranchi, Jharkhand, India
989G+433, SN Ganguly Rd, Pathalkudwa, Nayatoli, Ranchi,
Jharkhand 834001, India
Lat 23.367487°
Long 85.325385°
16/05/23 11:07 AM GMT +05:30

 GPS Map Camera



Achal Sinha

Dr. Achal Sinha
(Co-Ordinator of IQAC)

**Coordinator
IQAC
St. Xavier's College
Ranchi**

[Signature]

Principal
(Dr. Fr. Nabor Lakra, s.j.)

**PRINCIPAL
ST. XAVIER'S COLLEGE
RANCHI**